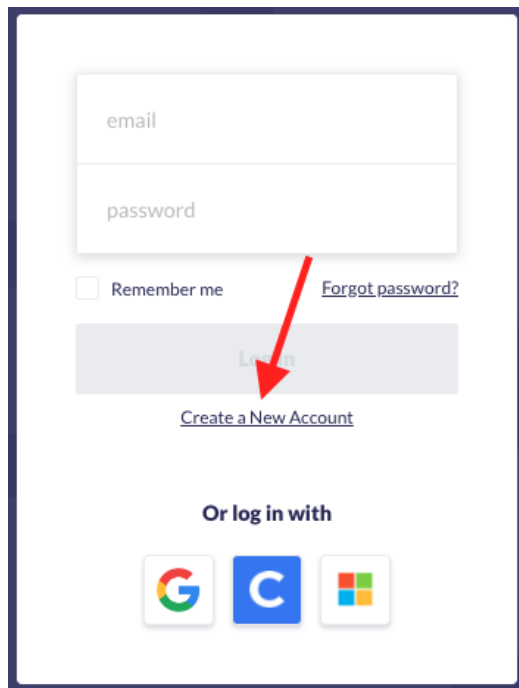# Create an Otus Family Account

STUDENT NAME: _____   **STUDENT CODE:** _____

Note: Your student already has an Otus account that has been created by the school district. Please use **your own name and email address** when creating your family account.
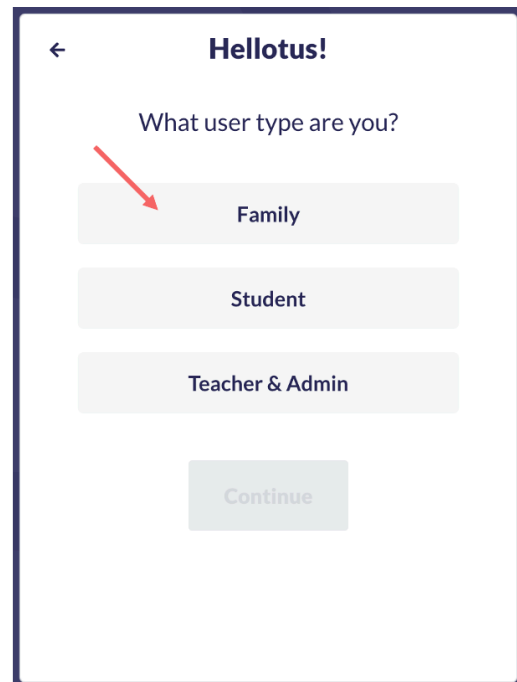
Step 1:
Go to *my.otus.com* and select **Create a New Account.**

email
password

☐ Remember me   Forgot password?

Log in

Create a New Account

Or log in with

Step 2:
Select **Family** as the user type.

← **Hellotus!**

What user type are you?

Family

Student

Teacher & Admin

Continue

Step 3:
Complete the required fields.

← **Nice to Meet You**

John

Smith

US (+1) ⌄

555-555-5555

Continue

Step 4:
Create your Login and click Finish.

← **Create Your Login**

jsmithparent@otus.com

••••••••

✓ At least 8 characters in length
✓ Contains an uppercase letter
✓ Contains a lowercase letter
✓ Contains a number

••••••••

Finish!

Step 5:
Navigate to the **My Students** tab.
Select **+ Add a Student**

Otus

Activity   Select Criteria ⌄   **To Do**

🔖 Gradebook

🔔 Activity

👤 My Students

📄 Reports

👥 Classes

⭐ Portfolio

✏️ Blog

📖 Bookshelf

❓ Help

Otus

Assessments

All assessments have been completed!

Lessons

All lessons have been completed!

Welcome!

I'm Otus, and this is your new Home module. Soon, you'll start to see a feed of activity displayed here. This activity is all for you and helps you keep track of your classes, assessments, grades, and more.

If you have any questions, use the chat icon below to reach out to our team.

See you later!
Otus

Step 6:
Enter the **Student Code**, choose your
Relationship, then select **Done**.

My Students   + Add a Student

Ginett
Cirri

○ 0

Add a Student   ✕

Student Code

Choose Relationship ⌃

Aunt

Brother

Father

Foster Father

Foster Mother

Foster Parent

Grandfather

Grandmother

Grandparent